

We appreciate your visit to our website and your interest in our company and our services, and we want you to feel comfortable visiting our website. Therefore we pay special attention to the protection of your privacy.

Below we will inform you, which information we collect and how we use it.

This privacy statement does not cover websites of third parties, where you can go using links on our website.

### **Collection of Data**

The webserver automatically records some data, when you visit our website. Among this data are the IP address, that your internet service provider uses to get information from the webserver, the date and time and some technical data such as the browser you are using. These informations are stored on the webserver in so-called logfiles. The collection and review of data of these logfiles primarily results from technical reasons in order to guarantee the trouble-free operation of the technical equipment.

Additional personal data is only stored voluntarily, for example if you provide this data when filling out our contact form.

### **Use and disclosure of personal data**

We will use the collected data exclusively

- for the technical administration of our website,
- to respond to your inquiry or to process your order,
- to provide you access to specific information,
- to inform you about offers that might be useful for you,

- to improve our website to better fulfil your requirements,
- or to conduct online surveys to better meet your requirements.

In no event we will sell or otherwise market your personal data to third parties. We will only disclose your data to governmental authorities in cases where it is required by local law. Our employees and our subcontractors are obliged by us to respect confidentiality.

### **Cookies**

We use cookies to track your preferences and to optimize our website for you, to tailor the contents of our website to your specific needs and thus to improve the services we offer you. Cookies are small files, that are temporarily stored in your computer. Cookies enable us to identify your computer; they particularly do not enable us to establish a reference link to your person.

If you do not wish us to identify your computer, please configure your browser to erase all cookies from your hard drive, to block them or to warn you before storing a cookie. For details about the way how that works please refer to the instructions of your browser.

### **Security**

We are using all necessary technical and organizational security measures to protect your personal data against accidental or intentional manipulation, against loss and against access by unauthorized persons. We are continuously improving our security measures according to technological developments.

### **Information**

We will respond to all reasonable requests concerning information, correction, amendment or deletion of personal data.

In this case please use our contact form or our address, to get in contact with us.